

2023 Flood Reduction Grants

King County Water & Land Resources

Project Background

Project Name*

Name of Project.

Character Limit: 100

Brief Project Summary*

Please provide up to 4 sentences summarizing the project you are proposing.

Character Limit: 2000

Shortened Project Summary

Edited version for merging documents.

Character Limit: 500

Body of Water and/or Watershed Affected by Project*

Character Limit: 100

Location of Project*

Use a street address or river mile or other descriptor of the project location.

Character Limit: 250

If project is located on private land, describe the compelling public benefit of the project.

Character Limit: 1500

Type of Organization*

Which of the following describes your organization?

Note: Private individuals and businesses are not eligible to apply. HOAs and schools are eligible for only the Original Flood Reduction Grants - not any of the three specific categories (i.e., Culvert Replacement/Fish Passage, Urban Streams, or Coastal Erosion/Flooding).

Choices

Local Government

Tribe

Special Purpose District

Private Non-Profit Organization

Homeowners Association

School

Flood Reduction Benefits

Problem summary*

Summarize the problem you propose to address. How has the problem been addressed previously and by whom? Why is your project important to do now?

If a previous phase of this project was funded through the Flood Reduction Grants, how will this proposal provide additional benefits and further the work?

Character Limit: 5000

Benefits to Flood Reduction*

Explain how this project will reduce actual or potential flooding. Explain how the public will likely benefit from this reduction in flooding. Describe how the project will provide a clear economic benefit that extends to the broader public good.

Character Limit: 10000

Expected Outcomes*

Describe both the near-term and long-term outcomes that you expect and whether/how the project will contribute to improved functions at the larger landscape level beyond the boundaries of the project site. These might include enhanced floodplain function, improved water quality, enhanced habitat functions, or others.

Character Limit: 5000

Project Category*

Please select the category that best fits your proposed project. If the project does not fit one of the first three categories, then choose Original Flood Reduction. If you represent a school or homeowner's association, you must select Original Flood Reduction. Other applicants should select the best fit for their project. (The Flood Control District reserves the right to move a proposal to another category if we think it fits better there.)

Urban Streams - project is in an urban growth area and benefits an urban stream.

Culvert Replacement/Fish Passage - project will remove an instream structure that impedes fish passage.

Coastal Erosion/Coastal Flooding - project is located in a mapped flood zone along the Puget Sound shoreline of King County and will result in increased resiliency to sea level rise.

Choices

Urban Streams

Culvert Replacement/ Fish Passage

Coastal Erosion/ Coastal Flooding

Original Flood Reduction (select if project does not fit one of specific categories above)

Urban Streams

For Urban Streams Proposals*

Specify in which urban growth area your project is located. Describe the potential benefits to an urban stream that will result from the project.

Character Limit: 7000

Culvert Replacement / Fish Passage

Extent of Existing Fish Blockage and Potential for Habitat Gained*

Describe the instream structures that will be removed or replaced and provide information on the extent to which they block fish passage. Note the fish species that are documented to occur in the stream.

Character Limit: 7000

Upstream Habitat That Could be Accessed*

Describe the amount and type of potential fish habitat upstream of the identified barrier to the next known fish passage barrier and to the upstream limit of potential fish habitat regardless of intervening man-made fish passage barriers (but not including habitat upstream of the next natural fish passage barrier).

Character Limit: 5000

Priority for Removal*

Confirm that the culvert or other instream structure has been prioritized within the watershed for restoring fish passage by indicating that it has been identified in a state, tribal, county, city, or WRIA subbasin plan or priority list for fish passage issues and cite the document source.

Character Limit: 2000

Fish Passage Standards*

Demonstrate that the project has been or will be designed to meet or exceed minimum fish passage standards per Washington Department of Fish and Wildlife requirements (e.g., the 2013 WDFW Water Crossing Design Guidelines).

Character Limit: 5000

Coastal Erosion / Coastal Flooding

Coastal Resiliency*

Describe how the project will result in reducing potential or existing impacts from flooding in a coastal area, and how the project would increase resiliency to sea level rise.

Character Limit: 7000

Coastal Project Methods and Effects

If the project is addressing shoreline stabilization, describe the specific approaches that will be implemented, and confirm that the project will not result in any increase in hard armored shoreline such as bulkheads, seawalls, or revetments.

If structures (e.g., houses, sheds, wells, septic systems, water or power infrastructure) will be relocated out of the flood zone, describe how this will reduce flood and water quality risks.

Character Limit: 5000

Upload Flood Zone Map*

Use the Upload button to attach a map showing that the project parcel(s) is located in a mapped flood zone along the Puget Sound shoreline of King County.

File Size Limit: 5 MB

Organization Capacity and Implementation Strength

Equity and Environmental Justice*

Describe how the proposal will promote objectives of equity and environmental justice in the communities where the project will be located. Does it focus on people and places where needs are greatest, particularly low-income communities; Black, Indigenous, & communities of color; and/or limited English-speaking residents? If applicable, describe how your project includes: identifying obstacles faced by these specific groups, developing strategies to address obstacles, and building on community strengths.

Visit King County's Equity and Social Justice webpages for more information and resources, as well as demographic maps.

Definitions:

Equity - A state, quality, or ideal of being fair and just. The principle of equity acknowledges groups that have systematically and historically been excluded or marginalized and fairness regarding these conditions is needed to balance opportunities for all groups.

Environmental Justice - The fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.

Character Limit: 5000

Organizational Capacity*

Describe your organization's capacity to implement the project, including skills, expertise, resources, and cultural competency.

Character Limit: 800

Partner Capacity and Roles*

Please list your project partners and the primary roles and responsibilities they will have on the project. These include organizations that will help out on the project in terms of planning, design, outreach, implementation, etc. This need not include contractors that you will hire to construct the work.

Describe the skills, expertise, and resources contributed by your project partners and how the project benefits from their involvement.

Character Limit: 5000

Project Goals*

Please describe the goals for the project, including short and long-term goals and how you will know whether they are achieved.

Character Limit: 4000

Proposed Scope of Work*

Use the linked Scope of Work table to describe each task including who, what, where, and how many as appropriate. Remember to list deliverables as appropriate for each task.

Include the approximate timeframe for completing each task and the percentage of the grant request that you estimate using for the task.

Once you complete the table, save it on your computer and then attach it using the Upload button below.

All grant recipients are required to provide project administration in the form of submitting reimbursement requests and closeout reports. You may choose to include a task specifically committed to project administration, or you can choose to not charge the grant for this work.

File Size Limit: 5 MB

Permits and Permissions

List all required permits and authorizations (including right of access) that will be needed to complete the project. Include the name of the permit/permission and the issuer. If you already have permits, include the date issued and any restrictions on work window.

If your organization is not the property owner where this project is taking place, please include a letter of support with landowner approval in the Attachments section at the end of the application.

Character Limit: 1000

Budget

Total Requested Amount*

This is the amount you are asking for the grant.

Character Limit: 20

Total Leverage*

This is the amount you expect to leverage and can include cash leverage, other grants, and in-kind leverage. This must be the same amount listed on your attached spreadsheet.

Note that match is not required for the Flood Reduction Grants but providing leverage may make your proposal more competitive. If you commit leverage in the application, then it will be included in the grant agreement and then will become a requirement.

Character Limit: 20

Leverage Sources

List the sources of leverage you expect to provide, if any (e.g., volunteer labor, donated materials, other grants, etc.).

Character Limit: 250

Proposed Budget

Please enter the amount you are requesting for each of the budget line items shown. Leave blank if you are not requesting funds for a specific line item.

Amount Budgeted for Staffing

This line item refers to the amount you expect to spend for internal staff time for your organization. This can include fully loaded amounts, or you can break out the overhead for staffing and include it in the Overhead line item.

Character Limit: 20

Amount Budgeted for Project Supplies / Materials

This includes materials that you will need to accomplish the tasks in the Scope of Work.

Character Limit: 20

Amount Budgeted for Commercial Services and Crew Time

This includes any services that are provided by those outside your organization, such as partners, contractors, construction crews, etc.

Character Limit: 20

Amount Budgeted for Transportation

This includes any costs involved in transporting staff or volunteers to the work/education site. Can include mileage, car/bus rental, rideshare services, etc.

Character Limit: 20

Amount Budgeted for Office Expenses/Overhead

You can either itemize expected expenses or use a total overhead amount.

Character Limit: 20

Amount Budgeted for Real Estate-Related Costs

This can include such expenses as appraisal costs and land purchase costs.

Character Limit: 20

Amount Budgeted for Other

This may include expenses not accounted for in the other line items, such as portable toilet rental.

Character Limit: 20

Overhead Method*

Please indicate which of these methods you are using:

- *billing rates or fully burdened rates where overhead is included under the Staffing line item*
- *overhead as a separate line item; Staffing line item reflects just estimated salaries and benefits*
- *no overhead included in grant request*

Choices

Billing rates or fully burdened rates in Staffing line

Overhead as a separate line item

Overhead not included in grant request

Basis for Costs*

Provide any relevant assumptions, included types of expenses, sources of cost estimates, etc. that would provide more insight into how you arrived at the proposed budget.

Character Limit: 5000

Partial Funding*

Would you be able to work with partial funding of your project? Please describe how you could phase or scale back your project and how that would affect scope.

Character Limit: 2000

Grant Authorization

Grant Authorizer*

Enter the first name, last name, and title of the person who would likely be signing the grant agreement if your proposal is funded, according to your organization or agency's policies.

Please list using the following format example: Jane Smith, Executive Director

Character Limit: 50

Grant Authorizer Email*

Enter the complete email address for the person listed above.

Character Limit: 254

Grant Authorizer Phone Number

Enter the phone number for the person listed above.

Character Limit: 15

Are you a Fiscal Sponsor for another organization?*

A fiscal sponsor is needed if the organization receiving the grant is not formally organized as being legally able to enter into contracts (e.g., as a corporation, government entity, non-profit, special purpose district, school, HOA). If you answer yes to this, additional questions will appear in the Fiscal Sponsor section.

Choices

Yes

No

Fiscal Sponsor

Who are you a Fiscal Sponsor for? Sponsee Organization Name*

Please enter organization name that is carrying out the project, that you are fiscal sponsor for.

Character Limit: 200

Fiscal Sponsee Contact Name*

Enter first and last name of main contact at organization your are sponsoring - usually the project lead.

Character Limit: 80

Fiscal Sponsee Contact Email*

Character Limit: 254

Fiscal Sponsee Contact Phone Number*

Character Limit: 25

Attachments

Attachments - Maps*

Combine maps into one file and upload here. A vicinity map is required, but you can also include a site map, vegetation maps, etc.

File Size Limit: 5 MB

Attachments - Photos

You may attach relevant photos of existing conditions at the project site, including past flooding events.

File Size Limit: 5 MB

Attachments - Plans

You may include plans for your project (optional) but you must combine all pages into one file and limit it to 5 pages.

File Size Limit: 5 MB

Attachments - Letters of Support

You may include letters of support from project partners, governments, interested parties, or other entities.

File Size Limit: 5 MB

Attachments - Letters from Landowners

If the project you are proposing is on private property, or property owned by someone other than the applicant's organization, then please attach letters from the owners indicating their willingness for the project to be located there.

File Size Limit: 5 MB

Attachments - Other

You may include other relevant supporting documents.

File Size Limit: 5 MB