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## **Flood Control District Advisory Committee Meeting Summary - Approved**

July 15, 2021

### **Attendees:**

#### **Committee Members:**

Chair, Mayor Leanne Guier, City of Pacific; Vice Chair, Mayor Dana Ralph, City of Kent; Councilmember Jeremy Barksdale, City of Bellevue; Ken Hearing, Unincorporated King County; Councilmember Michelle Hogg, City of Duvall; Mayor Matt Larson, City of Snoqualmie; Mayor Rob McFarland, City of North Bend; Mayor Karen Moran, City of Sammamish; Councilmember Valerie O'Halloran, City of Renton; Councilmember Alex Pederson, City of Seattle; April Putney, King County, Executive Office; Mayor Lynn Robinson, City of Bellevue; Councilmember Chris Stearns, City of Auburn; Mayor Henry Sladek, City of Skykomish, and Councilmember Toni Troutner, City of Kent.

#### **Staff:**

Executive Director Michelle Clark, King County Flood District; Diana Phibbs; Megan Smith; Brian Murray; Mike Mactutis; Cheryl Paston; Dylan Gamble; Kelsey Beck; Toby Thaler; Jamie Burrell; Sherry Equid; Joe Farah, and Martha Neuman.

#### **Facilitator:**

Kjristine Lund, Lund Consulting

**The meeting was called to order at 9:30 a.m.**

### **Public Comment**

There was no Public Comment.

### **Approval of Meeting Summary**

Mayor Robinson moved to approve the meeting summary of February 23, 2021, and the motion was seconded by Mayor Moran. The motion was carried unanimously.

### **Approval of Amended Operating Rules**

At the meeting in February two amendments to the operating rules were put forth:

1. Meetings of the Advisory Committee will conform with the State of Washington Open Public Meetings Act (chapter 42.30 RCW) and any guidance from the Governor waiving or prohibiting in-person meetings. Consistent with current guidance, the Advisory Committee offers a remote option for public meetings.
2. Meetings would take place throughout the year

There was no discussion or comments. Mayor Larson moved to approve the proposed provisions to the Operating Procedures as presented. Mayor McFarland seconded the motion and it passed unanimously.

## **Executive Director Report**

Executive Director Clark reported on the following:

- Update on emergency repairs--in the past flood season only one emergency repair was authorized for the City of Tukwila.
- Five things that have happened since the Advisory Committee meeting in February:
  - the mid-year budget passed;
  - the total fund balance was reduced by \$17 million, and the undesignated fund balance was reduced by \$24 million last year;
  - the 2021 CWM Grants were awarded on July 13th, fully or partially funding 80 projects and four Flood Reduction Plan Program Grants were also awarded;
  - a Clerk/Administrator of the Board has been hired, and
  - successful negotiation of a 5-year ILA with the county with a one or two options to renew for 2 years each
- Multi-benefit projects will be discussed next month

## **Draft Budget Introduction**

Brian Murry spoke about the Operating Budget, the Capital Project List , the Capital Differences Document and the Financial Plan.

- Operating Budget
  - Preliminary Draft Operating Budget for 2022--compares the 2022 and 2021 Budgets and highlights key changes. The Operating Budget by Accounts Class document from the County's financial system, is provided as a reference showing how the Operating Budget is allocated by accounts.
- Capital Project List
  - The list is developed by starting with annual updates in the spring for cost estimates; work with road services division; update information from cities; look at inspection results and bring forward new repairs.
- Capital Differenced Document
  - This is a relative comparison to last year's CIP; only the lines with proposed changes are shown, with a brief description about the change.
  - Five highlighted differences:
    - new projects
    - full cost of repair projects initiated in the 2021 mid-year reallocation
    - updates with capital project Gate decisions which have been approved by the district
    - adding funding to the sixth year of the CIP
    - projects that do not have full funding are reflected in the CIP
- Financial Plan
  - Full detailed Financial Plan including assumptions
  - Graphic showing revenues, expenditures, expenditures by different types of capital expenditures
  - Overall result in cash fund balance
  - Operating Budget line needs to be updated

## **Next Steps**

Ms. Lund noted the following:

- Potential topics for letter from the Advisory Committee to the Board
  - Concern about out-year budgets and financial plans showing funding need
  - Potential to suggest the District look at a trigger for when fund balance needs to re-assessed
- Potential presentation topics
  - Updates including charter and gate process relative to CIP planning (cash flow)
  - Update on the Black River Pump Station and Fish Passage Project
  - Multi-benefit definition
  - How to improve Capital Project delivery rate
- Updates to the Budget documents may include
  - Corrections made to the budget documents including technical issues
  - Issues due to inspections (e.g., Lower Green River Repairs) not included in the CIP

Information for the Advisory Committee:

- CWM Grants and presentations done in support of these Grants
- The next meeting will be on July 29, 2021, from 3:00 to 5:00PM, and there will be a guest speaker.
- The Joint Base Technical Committee will meet next week on July 20.

## **Other Business**

Mayor Ralph was excited about the multi-benefit opportunities regarding the Lower Green Project.

Mayor Guier is hoping for an inspection to the old levee at the City Park due to standing water.

**The meeting was adjourned at 11:00 am**